Submit samples dry

- Rinse bloody uroliths gently in water and air dry
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SUBMIT SAMPLES DRY

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DO NOT SEND IN FORMALIN OR ANY LIQUID. These require special handling and will delay processing.
Questions about specimen type or species we will analyze?

- go to urolithcenter.org
- resources tab
- FAQ’s
Place clean dry uroliths in a labeled, non-breakable container such as a clean plastic vial, ziploc bag, or whirl pac bag.

Label specimen container with the owner/patient name.
SAMPLE IDENTIFICATION

- Place clean dry uroliths in a labeled, non-breakable container such as a clean plastic vial, ziploc bag, or whirl pac bag.

Label specimen container with the owner/patient name.
Login at urolithcenter.org and enter the patient/sample information.
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Need instructions?
- go to urolithcenter.org
- resources tab
- online instructions.
PACKING SLIP

- Print out the packing slip and address label.
- Verify that owner/patient names on specimen container and paperwork match.
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- Print out the packing slip and address label.
- Verify that owner/patient names on specimen container and paperwork match.
If you notice an error, write the correction on the submission form. We will correct the data when we receive the sample.

<table>
<thead>
<tr>
<th>Email:</th>
<th><a href="mailto:koenig02@gmail.com">koenig02@gmail.com</a></th>
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<tbody>
<tr>
<td>Phone:</td>
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</tr>
<tr>
<td>Fax:</td>
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<tr>
<td>Owner:</td>
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<tr>
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**PREPARE FOR SHIPPING**

- Place the specimen container in a plastic bag.
- Use one staple to attach bag to the back of the submission form.

...or...

Submit samples dry, in an unbreakable container. Label the submission form with a staple and attach the bag to its corresponding section.
or use a two pouch plastic bag.

- Place the sample in the Ziploc portion.
- Place the folded submission form in the outer pocket with the barcode facing out.
PREPARE FOR SHIPPING

- **DO NOT** use paper envelopes.
  - Plastic or glass vials may not withstand shipping in a paper envelope.
DO NOT Rubber band the submission form around the vial. It impedes sample processing and document scanning.
DO NOT place the submission form inside the vial. Samples can be lost when we retrieve the form.
DO NOT submit samples labeled with the biohazard symbol because regulations require special handling and disposal of these samples.
PREPARE FOR SHIPPING

- **DO NOT** submit samples labeled with the biohazard symbol because regulations require special handling and disposal of these samples.

Tip: Uroliths from most animals are designated IATA class UN3373 and are not biohazardous
Place the sealed plastic bag containing the specimen vial, packing slip and packing material in a sturdy outer box.
PREPARE FOR SHIPPING

- Secure with packing tape.
- Adhere the address label (second page of packing slip) to the outside of the package if needed.
From **within** the United States

From **outside** the United States
The package can be shipped via

- USPS*
- FedEx
- UPS
- or your preferred carrier

*If shipping via USPS, visit usps.gov to calculate the appropriate postage for parcel size and weight.
Not in the USA?

- Contact your regional Hill’s Pet Nutrition division/distributor for instructions/assistance with shipping.
Shipping directly to our Center from outside the USA?

- You are responsible for all shipping, customs and duties costs.
- You are responsible for including required import documents.

Questions about import regulations?
- go to urolithcenter.org
- resources tab
- How to Submit

Follow instructions and regulations for from outside the United States.
If your clinic is setup for email transmission you will receive an email:

- After the sample information is entered
- When the sample arrives at the laboratory
- When results are completed
If your clinic is setup for email transmission you will receive an email:

- After the sample information is entered
- When the sample arrives at the laboratory
- When results are completed

Hint: Help save paper – if your clinic is still signed up for fax transmission – go to urolithcenter.org, My Clinic tab and adjust your settings for correspondence.
WHEN WILL WE RECEIVE RESULTS?

Current turn-around time is listed on the homepage at urolithcenter.org
Visit urolithcenter.org and click on Resources
Visit urolithcenter.org and click on Resources

Quantitative urolith analysis is supported by a generous educational gift from *Hill's Pet Nutrition* and by essential voluntary contributions from pet owners, industry partners, and veterinary professionals worldwide. See how to help us at:

Support the Minnesota Urolith Center