Introduction
Students at the University Of Minnesota College Of Veterinary Medicine are bound by the CVM Honor and Behavioral Conduct Code, The University of Minnesota Student Conduct Code, all other CVM policies that govern student behavior, and policies/rules of affiliated sites which apply to students in external experiences. Links to many of these policies can be found here:

http://www.cvm.umn.edu/students/current-dvm-students/student-handbook-and-policies/index.htm

Reports of alleged violations may be made by anyone (e.g. students, faculty, staff, clients, preceptors) with personal knowledge of student conduct that appears to violate any of the provisions outlined below

The College of Veterinary Medicine Honor and Behavioral Conduct Code

The purpose of this code is to promote ethical standards of personal conduct among students in the College of Veterinary Medicine. Students are expected to act professionally at all times. This includes but is not limited to class, hospitals, clinics, labs, and field trips. Students will adhere to the ideals represented in the signed statement regarding the code presented upon entering the program. Allegations of academic dishonesty and minor professional behavior violations will be reviewed initially by the Student Honor Case Commission. All other alleged violations will be handled entirely by the Student Promotions Committee or referred to the Office of Student Conduct and Academic Integrity. An overview of this process can be found here:

http://z.umn.edu/cvmhonorcaseprocedures

Academic Dishonesty

No student shall attempt to advance their own academic status or advance or retard another person’s academic status unfairly. Faculty are required to state in writing whether an examination, paper, or other graded activity is to be completed independently or as a group and whether or not reference materials may be accessed. The following are prohibited:

A. Receiving, giving, or taking aid during an examination, quiz or other activity that contributes to an individual’s score or grade unless the instructor explicitly states that students may work together or use other resources.

B. Attempt to obtain knowledge of, or answers to, specific examination questions before that examination is taken. Old exams may only be distributed through Veterinary Student Supply (VSS) with written approval by the faculty member. Any student who possesses an old exam from any other source is required to return that exam to the instructor or to VSS. Possession of an old exam from any other source is a violation of the Honor Code.

C. Plagiarism, i.e., copying or collaboration without the instructor’s permission in preparing papers and reports which are used by the instructor determining course grades.

D. Falsification—willingly providing false, misleading or incomplete information orally or in writing; forging or altering without proper authorization any official records or documents, This includes but is not limited to forging a classmate’s signature on a sign-in sheet for a lab or other activity.
Professional Behavior Expectations

A. Each student will respect the intellectual and physical property of others and will not use such property without the owner's permission.

B. Students will recognize each other as colleagues by interacting respectfully and supporting the common goal of learning. They will not create disturbance that interferes with the learning of others.

C. Students will recognize the role of professors as educators who have an interest in the students’ success. They will keep the common goal of education in mind when interacting with professors, faculty, or administrators, and treat them with respect in all situations.

D. Students will recognize their role in the hospitals as both a student and an aspiring clinician providing services to clients. When in the hospital students will display an attitude of professional service at all times.

E. Students will address suspected violations of the Honor Code by reporting suspected violations to an Honor Case Commission member or to any faculty or staff member. Often a student is not completely certain a violation has occurred. The student is obligated to report observations if he/she has a reasonable, good faith basis to believe that a violation may have occurred.

Honor Case Commission Role and Process

All reports of potential Honor Code violations will be made to the Honor Case Commission via the Faculty Advisor or any elected student member of the Commission. This includes allegation of academic dishonesty and minor deviations from professional behavior expectations as outlined above. Reports made to student members will be immediately reported to the Faculty Advisor, who will call for a meeting of the Commission. The situation will be described and discussed by the Commission. Based on the initial report, the Commission will make the following determination:

- The alleged report was not a violation of the Honor Code.
- The alleged report is a potential violation and more information is needed.

If the report is a potential violation, the Honor Case Commission will perform an initial review of the case by calling each party individually (accused, accuser, and witnesses) to describe the facts of the case as they know them. The Commission will deliberate and make the following determination:

- There was no violation of the Honor Code. In some circumstances the Commission might find it helpful to refer the student to the Associate Dean for Academic and Student Affairs for coaching to avoid future issues.
- A potential violation did occur and the case will be referred to, and heard, by the Student Promotions Committee.
Student Promotions Committee Role and Process
The Student Promotions Committee is ultimately responsible for oversight and enforcement of the Honor and Behavioral Conduct Code. The Student Promotions Committee is also responsible for review of all other potential behavioral violations including allegations of serious professionalism violations that go beyond the jurisdiction of the Honor Case Commission. Alleged violations should be reported to the Office of Academic and Student Affairs. Students will be subject to Committee recommendations, sanctions or dismissal for the following behaviors:

a. Conduct which violates any of the following behavior codes: The University of Minnesota Student Conduct Code, VMC policies that apply to students; policies/rules of affiliated sites which apply to students in a clinical experience.
b. Conduct which violates behavioral and/or ethical standards of the veterinary professions; disrupts the operations of the University, College of Veterinary Medicine or clinical training sites; or disregards the rights or welfare of patients, clients, fellow students, college/clinical staff or other individuals.
c. Unlawful conduct or egregious behavior within or outside the University of Minnesota community which impairs the student’s capacity to function as a veterinary student/prospective veterinarian.

Students are expected to review and be knowledgeable about these policies. Behaviors that may violate one or more of the above provisions include but are not limited to the following examples:

- Students will not contribute to, or engage in, any activity which disrupts or obstructs teaching, research, or clinical service.
- Students may not engage in threatening, harassing or assaultive conduct.
- Students may not engage in theft, property damage or vandalism.
- Students will not attend classes, labs, clinical or other academic settings (on or off campus) while under the influence of alcohol or illicit drugs.
- Each student recognizes that his/her primary responsibility while on clinical rotations is the care of his/her patients. The patient's welfare has precedence over a student's personal educational objectives. The student will respect every client and patient's privacy and dignity and will maintain confidentiality with regard to information about clients and patients. Each student recognizes his/her responsibility to consult with the clinicians or house officers regarding each patient's management.